South Hanover Township  
Public Safety Advisory Board  
111 West Third Street  
Hershey, PA 17033  
Thursday, November 5, 2015

**Members Present:** Kevin Stoehr, SHTPSAB Chairman; Jay Robertson, EMA Coordinator; Doug Edmondson, SHT Fire Marshal; John Reed, SHT Asst. Fire Marshal; Tom Brumbaugh, Union Deposit Volunteer Fire Company Asst. Chief and Daniel Niedwick, Life Lion EMS.  

**Staff Present:** Dana Youtz, Administrative Secretary  
**Public Present:** None

**Call to Order:**

The November 5, 2015 meeting of the *South Hanover Township Public Safety Advisory Board* was held at the Township building and called to order at 7:00 p.m. by Kevin Stoehr.

**Chairman’s Report:**

**Approval of Minutes**

**Motion:** A motion was made by Doug Edmondson and seconded by Jay Robertson to approve the September 3, 2015 meeting minutes as presented. **A 5-0 vote was taken.**

**2016 Meeting Dates**

After a short discussion, the Board decided on the following meeting dates for 2016 calendar year. January 14, March 10, May 5, July 14, September 8 and November 3, 2016.

**N. Hanover Street – Speed Tables**

Chairman Stoehr commented that after the installation of the speed tables, he noticed the vehicles traveling on N. Hanover Street were much slower and the speed tables were working great. Mr. Jay Robertson also noted the combination of the speed radar and speed tables work good to reduce the speed. It was discussed about how the snow plows would handle the speed tables this winter.

**PSAB attending Board of Supervisor’s Meetings**

The Board discussed whether it was necessary to attend the Board of Supervisor’s meetings on a regular basis. Mr. Jay Robertson and Mr. Doug Edmondson stated that unless there was a concern or problem that this was not necessary. Also, Mr. Robertson mentioned that he was usually in attendance of their meetings due to being the EMA Coordinator.

**Additional Fire Marshal position**

Mr. Doug Edmondson stated that the new position of an Alternate Fire Marshal was on hold. Mr. Edmondson also noted that the person they were interested in as an alternate has background knowledge of fire codes, commercial buildings and needed no additional training for the position. Discussion ensued regarding the alternate position and if it was necessary or if the current two Fire Marshal’s were sufficient for the Township.
PA State Police Report:
None

Fire Marshal Report:
Mr. Doug Edmondson updated the Board that they are keeping up with the some trouble areas and including Glenn Snively with Code related issues. Mr. Edmondson also said they are getting more education out to the public about open burning regulations and they have noticed less calls and nuisance burns. Mr. Kevin Stoehr inquired about final inspections on residential smoke and carbon monoxide detectors. Mr. Edmondson stated that Glenn Snively inspects them with the final inspection of the new home permit; however he can assist with helping residents with follow up and getting new detectors if needed.

Fire Company Report:
Mr. Tom Brumbaugh noted the fire department made some money by holding a golf outing fundraiser that unfortunately was rained out. Each person that sponsored the event got a voucher to come back to the Deer Valley Golf Course in 2016. Mr. Brumbaugh also stated they held a Halloween party at the Hershey Italian Lodge that was a big success. He further mentioned that the fire department created and entered to win a Doritos commercial again this year. The commercials are voted on and can be viewed online at PennLive.com.

EMA’s Report:
Mr. Jay Robertson mentioned to the Board that the 2015 Hershey Antique Auto Show went well. South Hanover Township coordinated with the surrounding townships, HERCO and PA State Police to assist with manually changing the traffic signals to help move traffic from Route 39 to Interstate 81.

Mr. Jay Robertson noted the Groundbreaking Ceremony was held today, November 5th, for the new Municipal Complex and Emergency Services.

Mr. Jay Robertson updated the Board that he had to partially open the EOC one evening due to a fire in the control room of TMI. He stated that nothing serious happened and that everything was done by midnight the same night.

Mr. Jay Robertson gave the Board a map of the temporary viaduct that will be placed as an emergency access road while the Duke Street Bridge is being replaced. The temporary viaduct will have locked gates at both entrances to which the emergency services will have keys to unlock for emergencies. Mr. Robertson further noted the start of construction was tentatively scheduled for Spring of 2016.

Mr. Jay Robertson stated that he had a good response from the ad in the Township Newsletter for Emergency Management volunteers. Mr. Robertson said he was looking at adding 2 new Deputy EMC’s and also 3 staff members. His intensions are to start monthly meetings and trainings with the new volunteers. Mr. Robertson also added he was working on formalizing plans for local shelters for emergency situations.

MHS Report:
None

Other Business from Board Members:
Chairman Kevin Stoehr commented on the Hummelstown shooting involving police officer, Lisa Mearkle. Chairman Stoehr stated that she was acquitted of all charges however there may be possible protests. There were also civil suits that were filed but none involved South Hanover Township.
Adjournment:
Motion: A motion was made by Daniel Niedwick and seconded by Doug Edmondson to adjourn this meeting at 7:34 p.m. A 4-0-1 vote was taken, Tom Brumbaugh left early due to fire call.

Respectfully Submitted by,

Dana Youtz, Administrative Secretary
South Hanover Township

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<th>Meeting Dates for 2016</th>
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