Call to Order:

After the pledge to the flag and a moment of silence, the South Hanover Township Board of Supervisors’ Tuesday, August 26, 2008 meeting was called to order at 7:34p.m.

Supervisors Present:
Robert Cassel – Chairman, Michael Spivey – Vice Chairman, Edward Mimnagh – Secretary, Dan Collins and Richard Cassel.

Also Present:
Penny Pollick – Township Manager, John Davidson – Township Solicitor, Joseph Strauch – Township Engineer and Connie Honeycutt - Administrative Bookkeeper.

Public Present:
Ed Carney, Aura Hill, Art Heilman, Russ Palmer, Jean Miller, David Willard, Ron Stephens, Jim Clippinger, Stan Custer Jr., Jeremy Miller, Michael Pratt, Dale Pears, and Diane McCormick.

Approval of Minutes:

Motion: A motion was made by Edward Mimnagh seconded by Dan Collins to approve the August 12, 2008 meeting minutes as presented. A 5-0 vote was taken.

Public Comment:

Ed Carney, 9 Harrogate Drive, stated that the Act 537 Plan made reference to the Asbury Continued Care Community. Mr. Carney noted that this community was on Chairman Cassel’s land and he should not be able to cast a vote in regards to it. Mr. Carney further noted the plans for a sewer treatment plant came in at a cost of $9,978,000.00 and he feels that amount is over-priced. Mr. Carney went on to state that he picked up on a lot of areas that were not efficiently observed and he feels that Brinjac Engineering has not done their homework properly.

Jean Miller, 16 Oakshire Drive, asked if there was a burn ban in place. Chairman Cassel stated there is none but to please defer from burning because of the dryness.

Manager’s Report:

MEADOWS CONCESSION STAND PLAN DISCUSSION
Penny Pollick submitted a request made by Mark Dean, Chairman of the Park & Recreation Board, asking that permission be given to Gannett Fleming allowing them to do the drawings and proposal work based off of what DeSouza Brown agreed to. It was noted that DeSouza Brown would provide building materials and labor for a 20 x 24 ft. structure with a 6 ft. steel roll down window and exterior doors. The Township would have to provide all plumbing, electrical work, site preparation as well as concrete footers and slabs. Mr. Strauch added there are existing plans which could be modified. Chairman Cassel suggested that Mr. Strauch contact Mr. Dean and Mr. Fuentes to iron out all the details.
TRAFFIC SAFETY ISSUE – DUKE STREET & HOERNERSTOWN ROAD INTERSECTION

Penny Pollick stated she had received a letter from a Township resident requesting that a four-way stop sign be erected at the intersection of Hoernerstown Road and Duke Street because of poor visibility and the speed of approaching vehicles. Chairman Cassel stated that Hoernerstown Road is a state road therefore Penn Dot would have to be contacted to address this issue. Chairman Cassel further stated that the Township Maintenance Crew could trim back the weeds and brush in the meantime to increase the visibility.

Engineer’s Report:

WILLOW CREEK FARMS PRELIMINARY PLAN DISCUSSION, SEWER MODULE & TRAFFIC STUDY

Joseph Strauch stated that he was in receipt of Mr. Clippinger’s letter dated August 18, 2008. He also noted he had received the traffic study plan and he was currently in the process of reviewing it. Mr. Strauch stated he had reviewed the sewer module and recognizes that the proposed development will produce approximately 16,000 gallons per day. Initial collection will be at the Willow Creek Pump Station and will then proceed to Meadows of Hanover Pump Station and by gravity will ultimately flow into the Pheasant Run Pump Station. The recent sewer analysis shows that remaining figures projected on EDU’s will make it tight at the Route 39 interceptor. Chairman Cassel questioned if the sewer module was in a form that could be approved. Mr. Strauch stated that it was and only a few minor adjustments needed to be made. Supervisor Richard Cassel remarked that the road had a dangerous curve and he wanted to make sure the engineer reviewed the traffic study thoroughly. Vice Chairman Spivey questioned if the flow had to be metered at the pump station to which Mr. Strauch stated that it did. Mr. Strauch also brought up the unresolved zoning issues in regards to set back lines for Lot No: 20. Discussions ensued regarding Hayshed Road and it was determined that there are still unresolved issues. Mr. Clippinger requested a meeting with the Board of Supervisors to discuss Hayshed Road and other outstanding issues. Chairman Cassel questioned if a conditional approval can be made contingent on items as noted. It was noted that the sewer module must be signed off on and sent to D.E.P., Mr. Strauch stated he was comfortable with the sewer module and flows as projected, providing Willow Creek stays true to their figures. Motion: A motion was made by Supervisor Dan Collins, seconded by Supervisor Edward Mimnagh to approve the sewer module as presented. A 5-0 vote was taken. Motion: A motion was made by Supervisor Dan Collins seconded by Supervisor Edward Mimnagh to grant a time extension to September 23, 2008. A 5-0 vote was taken. Supervisor Edward Mimnagh remarked that the issue regarding recreational space or a fee in lieu of has yet to be resolved. Mr. Clippinger again reiterated the need for a meeting to discuss unresolved issues, i.e. sidewalks, Hayshed Road and recreational space.

SHETLAND DRIVE – BID PROPOSAL

Joseph Strauch stated that plans have been submitted and that Grant Application is underway and is approximately 95% complete. Vice Chairman Spivey questioned if this project could be put out in two phases, underlayment in the fall and paving in the spring. It was stated that the Shetland Drive project should be held off until determination of the grant application has been made. Supervisor Richard Cassel expressed extreme disappointment that the completion of the road was being delayed yet another year. He stated his concern was for the children riding in the school busses and of accidents that have occurred. Joseph Strauch stated that plans are ready for bid and questioned if there should be traffic control ordered for closure of the road as it would come in at a better price. Motion: A motion was made by Vice Chairman Spivey seconded by Supervisor Richard Cassel to close the road during the construction project. A 5-0 vote was taken.
WILLIAM & SOPHIA KOTSALAS PRELIMINARY SUBDIVISION/LAND DEVELOPMENT PLAN
DISCUSSION
Joseph Strauch stated that he had received drawings in regards to Third Street and has made comments in a letter dated August 20, 2008. Chairman Cassel noted that he wants the ordinance met in regards to sidewalks. He further stated that agreements were to be requested from the residents on Third Street in regards to this issue. Vice Chairman Spivey questioned if action had been taken on waivers requested. Vice Chairman Spivey further noted several issues had been raised by the Fire Company and follow up was necessary. John Davidson noted that the Kotsalos’s had until October 28 2008 to come into compliance with all outstanding issues. It was further noted that plans received would be forwarded on to the Planning Commission for their review. Chairman Cassel requested that the engineer contact the Kotsalos’s on where their current status is.

2008 PAVING PROJECTS
Joseph Strauch stated that the completion date was extended to October 15, 2008. Mr. Strauch noted that a change order had been requested for Pine Hill Road in regards to a 42 inch pipe at a cost of $50,227.00. Joseph Strauch further noted a price adjustment had been requested but based on PennDot’s section 408; one must have 100 tons of liquid asphalt to make a price adjustment request. Mr. Strauch stated that we have four separate contracts; the highest one being only 85 liquid tons, therefore the price adjustment is not warranted. Mr. Strauch was authorized to accept the bids as proposed and do the work as projected.

HERSHEY FEDERAL CREDIT UNION – RELEASE OF FINANCIAL SECURITY - $324,946.06
Joseph Strauch recommended release of the total financial security held based upon Gannett Fleming’s inspection as per his letter dated August 21, 2008. Motion: A motion was made by Vice Chairman Spivey seconded by Supervisor Dan Collins to release financial security held in the amount of $324,946.06. A 5-0 vote was taken.

Solicitor’s Report:

ADOPT RESOLUTION No: 5 – 2008; THE NATIONAL INCIDENT MANAGEMENT SYSTEM FOR SOUTH HANOVER TOWNSHIP
Motion: A motion was made by Supervisor Dan Collins seconded by Vice Chairman Spivey to adopt Resolution No: 5 – 2008. A 5-0 vote was taken.

ADOPT RESOLUTION NO: 6 – 2008; THE EMERGENCY OPERATIONS PLAN OF DAUPHIN COUNTY FOR SOUTH HANOVER TOWNSHIP
Motion: A motion was made by Supervisor Dan Collins seconded by Vice Chairman Spivey to adopt Resolution No: 6 – 2008. A 5-0 vote was taken.

Chairman’s Report:

MEADOWS MARKETPLACE SHOPPING CENTER EXPANSION – CERTIFIED CAPACITY FROM D.T.M.A. AND D.E.P. POSTCARD
Joseph Strauch referred to D.T.M.A.’s letter dated August 7, 2008 requesting that the D.E.P. Exemption Postcard be signed. Chairman Cassel questioned if we should be metering the flow to stay in compliance with the agreement made with DeSouza Brown and would the additional capacity rate of 2007 gallons per day affect that? John Davidson stated he would look at the original agreement and verify whether or not additions would violate the agreement. Mr. Strauch further stated that metering could be done by a portable flow meter installed in an existing manhole. Flow information could also be gathered by using the current water bill data. Motion: A motion was made by Vice Chairman Spivey seconded by Supervisor Edward Mimnagh to sign the D.E.P. Postcard. A 5-0 vote was taken.

Chairman Cassel brought up an unrelated matter regarding grease trap problems. Solicitor Davidson stated that between a landlord and a tenant the responsibility for maintaining the grease traps lies with the tenant.
GRANT APPLICATIONS – MOTION: AUTHORIZATION TO OBTAIN SIGNATURES REQUIRED

Motion: A motion was made by Dan Collins seconded by Vice Chairman Spivey to authorize the Chairman and Secretary to sign the processed Grant Applications. A 5-0 vote was taken.

Executive Session:

AN EXECUTIVE SESSION WAS CALLED AT 9:18 P.M. TO DISCUSS PERSONNEL MATTERS. THE BOARD RECONVENED AT 9:44 P.M.

Approval of Payroll and Invoices:

Motion: A motion was made to approve the payroll and invoices for payment by Dan Collins seconded by Edward Mimnagh. A 5-0 vote was taken. Invoices were paid from the following accounts with their totals:

- Fire Protection Fund = $1,660.24
- General Fund = $36,734.33
- Fire Hydrant Fund = $192.97
- Sewer Revenue Fund = $5,648.17
- Street Light Fund = $0.00
- Payroll = $13,024.38

Adjournment:

Motion: With no further business, a motion was made by Michael Spivey seconded by Edward Mimnagh to adjourn this meeting at 9:45 P.M. A 5-0 vote was taken.

Connie L. Honeycutt